

# Sharpe Academy Code of Conduct

1. All students and parents must follow our Code of Conduct.
2. Good manners and respect must be shown towards others at all times.
3. All Sharpe Academy equipment and premises must be treated with extreme care.
4. Bullying (physical or verbal) will NOT be tolerated in or outside of lesson times.
5. Suitable clothing must be worn (Jeans and Skirts are not permitted).
6. No jewellery may be worn to lessons.
7. Alcohol and drugs are strictly prohibited (unless prescribed by a doctor).
8. Mobile phones must be switched off at all times.
9. Students must arrive promptly for their lessons
10. Sharpe Academy uniform must be worn by all ACT 1, ACT 2 and ACT 3 students in lessons.
11. It is the responsibility of all students to inform a member of the Sharpe Academy team should they witness any other students breaking our code of conduct.
12. Parents/Guardians are not permitted to watch Sharpe Academy lessons or rehearsals without written permission; this will only be granted for special reasons such as trial lessons or medical reasons.
13. Parents/Guardians are not permitted to take any photographs or videos of any Sharpe Academy students in lessons or productions. All copyright for photos and videos remains the property of Sharpe Academy.
14. Should Parents/Guardians wish to discuss their child's progress, Academy lessons or any worries they may have they should contact Daniel Sharpe:
  - by e-mail ([Daniel@SharpeAcademy.co.uk](mailto:Daniel@SharpeAcademy.co.uk))
  - by letter (Sharpe Academy, PO Box 1033, Harrow, HA2 2FS)
  - by phone (07500 569024)Daniel will endeavour to reply to parents as soon as possible using the same method of communication.
15. Parents/Guardians agree to follow the Sharpe Academy complaints procedure should they wish to make a complaint for any reason.